



SPRING

TRAINING INSTITUTE

How to Attend

Accessing the Platform:

You will receive an email with a unique log-in link to the site. *This email will be coming from noreply@olibuh.com.

This email will have a link so that you can directly access the virtual conference environment. If you cannot find or do not receive this email, please contact us at 314-516-8419 or conferences@mimh.edu.

Areas of the platform:

Reception – here you can see the featured keynotes, booths and other features.

Agenda – here is where you will find all the sessions, their titles, descriptions, and presenters. Just prior to a session starting, you will see a button that says 'Join' which when clicked will take you into that session.

Exhibitors – explore all the exhibitors and their booths in the exhibit halls. You can watch videos that they have provided, download informational materials, and chat directly to someone from their company. Most booths will have a person present during the listed break times on the agenda.

Lounges – There are several lounges available to meet with other attendees, some have specific topic areas, others are just general lounges, feel free to network with groups in those lounges.

How to use the chat and meet functions:

Chat is available with each attendee, as well as each exhibitor booth.

Meet: You can click on a person's meet button to have a 1 to 1 meeting. You can find out more on its usage here: <https://intercom.help/hubilo/en/articles/4768610-1-1-meetings>

Logging into the event ahead of time:

We recommend that you log in 24 hours before & look around the site ahead of the event starting. This will help you familiarize yourself with the different areas and help you get more comfortable before you are hopping on to join a webcast.

Where to go for help:

If you need assistance or have a question please go to the help desk in the exhibit area. The desk will have someone that you can chat or meet with all during the conference.